

DOHA BRITISH SCHOOL

Al Wakra Campus

Shaping Young Minds

WELCOME PACK

2018-2019



DOHA BRITISH SCHOOL

AL WAKRA CAMPUS

We share a fundamental belief that all pupils can, need and want to learn!

School Information

School Times:

Preschool and Reception	7.00am – 12.45pm
Year 1 - Year 8	7.00am – 1.30pm

Drop off and collection of children

The following procedures are to ensure the children's safety and wellbeing. Please read them carefully.

School gates will open at 6.50am. Teachers will receive children in their classrooms at 7am.

Children must be accompanied to and collected from school by a parent or guardian.

Preschool, Reception and Year 1 children must use the main front gate and be accompanied to and collected from their classrooms.

Year 2 children and Key Stage 2/3 children (Year 3 to 8) must use the side gate (opposite Al Meera Supermarket). They will remain in the playground until the whistle is blown when they will line up and make their way to their classrooms.

At the end of the day:

Preschool and Reception: The school main gates will open at 12.35 to allow parents to collect Preschool and Reception children from their classroom. The gates will then close at 12.55.

Key Stage 1 - Year 1 and 2: The main gates will reopen at 1.25pm. Year 1 will be collected from their classrooms.

Year 2 children and Key Stage 2/3 – (Year 3 to 8): The side gate (opposite Al Meera) will be opened at 1.25pm all children will be collected from their class teacher. Year 2 from the main courtyard, Year 4 to 8 from their classroom door.

Children can only be collected by their parents (or guardians who have been introduced to the school) at the end of the school day.

Only people with school passes will be allowed to enter the school. This will be strictly enforced.

Children will not be permitted entry to the school before 6:50am. Children must be collected from the school promptly at either 12.45pm (Preschool and Reception only) or 1.30pm.

Breakfast Club – Children who require supervision before school must sign up for Breakfast Club in the school office. Only children who have the Breakfast Club pass will be allowed into school early. Breakfast Club operates from 6.30am.

In the event of an emergency or late pick up, please ring the school office to let us know.

If Preschool or Reception parents are waiting to collect older siblings at 1.30, they must wait inside the canteen area as classes will still be operating during this time.

After school crèche is available for Preschool and Reception children who have older siblings in school. There is a cost for this service and children should be signed up for crèche at the office.

Please do not wait in your car outside of the school for pupils. Pupils will not be allowed to leave the school premises without an approved adult.

Siblings are not allowed to collect their younger brothers and sisters.

After school activities, for Year 1 to 8, will run from 1.30pm until 2.45pm. Children should be collected from the main entrance hall at 2.45pm prompt. Please use the main entrance. You will be advised of the dates and days of ECAs.

Arriving late/leaving early

Children arriving after 7.05 am are late. They need to use the main gate and sign in at reception before going to class. Children needing to leave school before the end of the school day (e.g. medical appointment) must bring a note signed by a parent or guardian explaining the reason for absence. All children must be signed out of school at the time of leaving by their parent/guardian at the reception.

Absence

The school must be informed by parents by 7.20am each day their child is absent. Please also send an email on the day of your child's return to school for their student file. If you know in advance that your child will be absent please send an email to the teacher/receptionist explaining the reason and duration of absence.

Absences should be avoided during term time so please plan family vacations during school holidays. Poor attendance may mean that your child's place at DBSW is withdrawn.

It is a requirement of the school that pupils attend at least **95%** of the time. Failure to do so will jeopardise the child's place at the school.

Important: If your child contracts a contagious disease, please notify the school immediately and observe the required quarantine periods.

Playtimes/break times

There will be 2 break times during the school day for Primary (this is subject to change and the parents will be notified should the structure of the day change).

Primary

First break- 20 minutes

Second break – 50 minutes

The school has a '**No Hat No Play**' policy so please ensure that your child brings his/her hat every day. (This should be the school cap). Please apply sunscreen to your children before they come to school. Electronic games are NOT allowed at school and will be confiscated immediately and returned at the end of the school day. Mobile phones are not allowed in school. In the event of an emergency the school office will contact you.

Food and drink

It is important that children bring a healthy and nutritious snack and drink in an unbreakable container. Chocolates, crisps, fizzy drinks and chewing gum are not allowed in school. Please do not send glass bottles or cans. Water is available for children so please make sure your child brings a water bottle they can refill if required. Children are not allowed to bring cakes to school because they may contain nuts or nut products.

Children must bring a fruit snack for first break and a refillable water bottle.

The school is a nut and nut product free environment.

Lunch

Hot meals, sandwiches and snacks can be purchased from the school canteen. Hot meals are nutritionally balanced and must be ordered in advance. Menus are sent out on a monthly basis. Alternatively students bring a packed lunch from home to eat at lunch time.

Uniform

School uniform can help to achieve equality, reduce potential for bullying and create a strong identity for the school community. It is the strongly held view of the school that high standards of dress are important for establishing a

purposeful learning environment and for demonstrating personal pride. Appropriate uniform must be worn by children at all times.

All school uniform can be purchased from ZAK'S at Barwa Commercial Avenue near Ansar Gallery. Please see link and map.

A copy of the Uniform List is available in this pack. Please refer to the said list for information regarding the correct uniform.

PE uniform is to be worn to school, on the relevant days, by preschool children only. Remaining year groups must bring their kit in and change at the start of their PE lesson (please refer to student timetables available during week 1). Leather shoes are required as part of the school uniform. Trainers are not to be worn except as part of the Sports Kit.

All uniform should be tagged with the pupil's name. This is very important and will be checked.

Hooded Tops are not permitted in school, as they do not reflect the desired attitude that we wish pupils to adopt. In colder weather, pupils may wear a plain, long sleeved top (white or blue) under their shirt, as well as wear the school sweatshirt and fleece.

Jewellery and Make up: For safety reasons we ask that pupils do not wear jewellery to school. A pupil may wear a watch. If your child has pierced ears then please make sure that they only wear one pair of small, gold or silver studs in school. Other piercings are not permitted in school. Pupils are not permitted to wear nail polish and/or make up.

Hair: Pupils with long hair should arrive in school with it tied back in a ponytail or plait. Hair colour should be natural and extreme hairstyles are not allowed; this includes mohawks, tram lines etc.

What to bring to school

Stationary, books and all other educational items are provided by the school, however Key Stage 2 and Key Stage 3 children will be expected to have a pencil case with pen, pencil, ruler, eraser, calculator and a simple geometry set. All children need to have a hat, refillable water bottle, fruit snack, healthy lunch and correct uniform each day.

Bullying

The school has a '**zero tolerance**' policy towards bullying. This policy will be explained in detail to all pupils at the beginning of each year and information will be sent home and displayed on the website.

If a child is found to be bullying others, he/she will be excluded from the school until appropriate measures are taken. If you believe your child is being bullied, please contact the school immediately and encourage your child to tell a teacher about any incidents.

The Enriched Curriculum (after school activities)

The school offers a wide range of after-school activities which run from 1.30 pm-2.45pm for Years 1 and above. Detailed information will be sent home at the beginning of each term.

Some activities are provided by external agencies. These activities carry a charge and this is made clear. Parents should be prompt in collecting children at the end of after school activities.

Communication

The school will communicate regularly with parents by sending school letters, a weekly newsletter and weekly Learning Brief, via email. Letters will also be posted on the school website. Class teachers, Head of Primary and the Principal will communicate through Class Dojo and email. Reminders will be sent via SMS.

The school year

You will find the dates for each term in the 2018/2019 academic year on the school website. Please note these dates may be subject to change as a result of direction from the Ministry of Education and Higher Education.

Curriculum, Assessment and Reporting

Please see our website “www.dbswakra.com” for all information regarding DBS Wakra curriculum.

Student Reports

An End of Year report will be provided at the end of Term 3 each year. Interim Progress Reports will be issued during Terms 1 and 2 for Years 1 and above. Academic Review meetings are held twice a year offering an opportunity for parents to meet with teachers to discuss the pupil’s progress.

For more information on assessment and reporting please see the school website.

Questions/suggestions/concerns

If you have any questions, suggestions or concerns regarding your child’s progress at DBS Wakra, please contact your child’s teacher in the first instance. Appointments to speak with teachers, Key Stage leaders, Head of Primary and Principal can be made by contacting the school office at (+974) 4019 8080 to arrange a mutually convenient time.

Uniform List

Boys (Preschool – Year 8)	Girls (Preschool – Year 8)
DBS blue and white stripe shirt with DBS Logo (long or short sleeves) Shorts dark grey Dark grey trousers Red sweatshirt with DBS logo Navy Jumper – Yr 7 & 8 only Navy blue socks Plain black leather shoes with black soles A plain, round neck long sleeved top/ T-shirt may be worn during cold weather (navy or white)	DBS school blue and white stripe blouse with DBS logo (long or short sleeves) Dark grey trousers/skirt/short (knee length-no split) DBS Summer dress Red sweatshirt with DBS logo Navy Jumper – Yr 7 & 8 Plain black leather shoes with black soles Navy blue socks or tights A plain, round neck long sleeved top/T-shirt may be worn during cold weather (navy or white)
<u>PE Uniform</u> DBS shirt with DBS logo DBS shorts (with logo) White sports socks All students must have a DBS logo hat Black swimming costume, swimming hat and goggles.	<u>PE Uniform</u> DBS shirt with DBS logo DBS shorts (with logo) White sports socks All students must have a DBS logo hat Black swimming costume, swimming hat and goggles.
Art shirt or Apron for Art and Craft (an old shirt is ideal)	Art shirt or Apron for Art and Craft (an old shirt is ideal)

Uniform Supplier

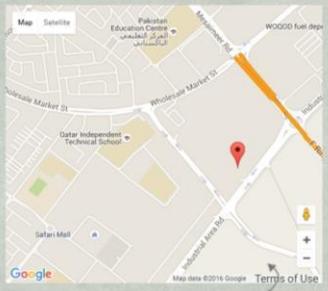


Find us on Map

ZAKS STORE LOCATION

Google Map - GPS coordinates (25.223616, 51.505665)





Come in for a purchase

STORE ADDRESS

Zaks Store Doha
Industrial Area Road
Doha, Qatar

+974 445 06939
info@zaksstore.com

Website: <http://www.zaksstore.com/>



DOHA BRITISH SCHOOL

AL WAKRA CAMPUS

ACADEMIC YEAR 2018/2019

Term Dates

AUTUMN TERM 2018

29th August (Wed) to 20th December (Thu)

Half Term Holiday: 18th October (Thu) to 25th October (Thu)

Training Day: 23rd September (Sun) (no students)

National Sports Day: 18th December (Tue)

Term Break: 23rd December (Sun) to 3rd January (Thu)

SPRING TERM 2019

6th January (Sun) to 28th March (Thu)

Half Term Holiday: 3rd February (Sun) to 7th February (Thu)

National Sports Day: 12th February (Tue)

Term Break: 31st March (Sun) to 11th April (Thu)

SUMMER TERM 2019

14th April (Sun) to 26th June (Wed)

Holy Month of Ramadan: Reduced school hours from 5th May (Sun) to 4th June (Tue)

Half Term Holiday / Eid-al-Fitr: 5th June (Wed) to 9st June (Sun)

* Dates may be subject to change in line with official holidays in Qatar or by dates set by the Ministry of Education and Higher Education.

A full DBS Wakra calendar can be found on the school website or can be collected from the office.